



COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST

2020 Trust Meeting Schedule

Tuesday, February 12 at 11:00 a.m.

Special Meeting, ~~Monday, March 23 at 11:00 a.m.~~ Reschedule TBD

Wednesday, May 13 at 11:00 a.m. - Via Conference Call

Dial In: 866-692-3580 / Participant Code: 152.051.51

Tuesday, August 25 at 11:00 a.m.

**Wednesday, October 21 at 7:15 a.m. Annual Membership Meeting
Subject to Colorado State Fire Chiefs planning**

Tuesday, November 17 at 11:00 a.m.

**All Trust Meetings (with the exception of the October
Fire Chiefs Conference meeting) will be held at:**

**West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226**



Colorado Firefighter Heart and Cancer Benefits Trust
February 12, 2020 - 11:00 a.m. to 1:00 p.m.

Board Room
West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226

Conference Call Dial-In Number: 1-866-692-3580
Participant Code: 343.301.55

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Intro of Claims Appeals Regarding Thyroid and Breast Cancers	1	Joe DePaepe
	A. Thyroid Cancer Appeal	2	John Teague
11:30	B. Breast Cancer Appeal	3	Tracy Post
12:00	2. Approval of Trust Minutes from December 10, 2019 Meeting	4-9	Don Lombardi
12:05	3. New Trustees Appointed to the Trust Committee Memo	10	Joe DePaepe
	A. Kevin Krayna Biography	11	
	B. Melissa Rossback Biography	12-13	
12:10	4. December Interim Financial Statement & Check Registers Memo	14	Joe DePaepe
	A. 1. December Interim Financial Statement Display	15-22	
	2. November and December 2019 Check Registers	23	
12:20	5. July 1, 2020 - June 30, 2021 Cardiac Program Draft Budget Memo	24	Joe DePaepe
	A. 2020 Draft Budget Cardiac Report	25-26	
12:25	6. July 1, 2020 - June 30, 2021 Cancer Program Draft Budget Memo	27	Joe DePaepe
	A. 2020 Draft Budget Cancer Report	28-29	
12:30	7. Trust New Membership Update Memo	30	Joe DePaepe
12:35	8. Claims Review as of January 31, 2020 Memo	31	Joe DePaepe
	A. CFHC Claims Report as of January 31, 2020	32-35	
12:40	9. Top Prospects for Trust Memo	36	Joe DePaepe
	A. Top Cancer Program Prospect List Display	37-38	
12:45	10. Annual Election of Chair and Officers Memo	39	Joe DePaepe
12:50	11. Update on Breast Cancer Additional Coverage Memo	40	Joe DePaepe
	A. What Causes Breast Cancer Study	41-45	
12:55	12. Other Business		All
1:00	13. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

Wednesday, May 13, 2020 at 11:00 a.m.

West Metro Fire Protection District Administrative Office



Colorado Firefighter Heart and Cancer Benefits Trust
Wednesday May 13, 2020 - 11:00 a.m. to 12:30 p.m.

Conference Call Dial-In Number: 1-866-692-3580
Participant Code: 343.301.55

Pursuant to Section 3.5 of Article III of the Trust Agreement, which provides that the Trust Committee meeting may be conducted telephonically. In consideration of federal, state, and local declarations of emergency due to the COVID19 virus, this meeting will be held remotely by teleconference.

<u>TIME</u>		<u>PAGES</u>	<u>WHO</u>
11:00	1. Approval of Trust Minutes from February 18, 2020 Meeting	1-4	Don Lombardi
11:03	2. Open Claims Review as of May 1, 2020 Memo	5	Joe DePaepe
	A. 1. Claims Report as of May 1, 2020	6-11	
11:08	3. March Interim Financial Statement & Monthly Check Registers Memo	12	Joe DePaepe
	A. 1. March Interim Financial Statement	13-20	
	2. February and March Check Register	21	
11:15	4. July 1, 2020 to June 30, 2021 Cardiac Program Final Budget Memo	22	Joe DePaepe
	A. July 1, 2020 to June 30, 2021 Proposed Final Budget for Cardiac Display	23-24	
11:20	5. July 1, 2020 to June 30, 2021 Cancer Program Final Budget Memo	25	Joe DePaepe
	A. July 1, 2020 to June 30, 2021 Proposed Final Budget for Cancer Display	26-27	
11:25	6. Surplus Analysis Memo	28	Joe DePaepe
	A. Heart and Cancer Award Programs Surplus Analysis Display	29-30	
11:30	7. Trust New Membership Update Memo	31	Joe DePaepe
11:33	8. July 1, 2020 Proposed Renewal Letters Memo	32	Joe DePaepe
	A. 1. July 1, 2020 Cardiac Proposed Renewal Letter	33	
	2. July 1, 2020 Cancer Proposed Renewal Letter	34-35	
	3. July 1, 2020 Cardiac & Cancer Proposed Renewal Letter	36-37	
11:40	9. McGriff Insurance Services Actuary Letter of Engagement Memo	38	Joe DePaepe
	A. Actuary Letter of Engagement	39-44	
11:45	10. June 30, 2020 Yearend Financial Audit Engagement Letter Memo	45	Joe DePaepe
	A. CliftonLarsonAllen Engagement Contract	46-54	
11:50	11. Claims Administrator Change In Providers Memo	54	Joe DePaepe
	A. Claims Administrator Change Notification to TRISTAR	55	
	B. New Claims Provider Draft Agreement	56-70	
11:55	12. Renewal of the Trust Administrator Service Agreement Memo	71	Joe DePaepe
	A. McGriff Annual Contract Redline	72-79	
12:00	13. Trustees' E&O Liability Insurance Renewal Memo	80	Joe DePaepe
	A. Trustees E&O Policy Binder and Cyber Risk Exclusion	81-85	
12:05	14. 2020 Renewal of Crime Policy for Trust Committee Memo	86	Joe DePaepe
	A. Crime Policy Declaration Pages	87-88	
12:10	15. Claims Appeals Process Draft Memo	89	Joe DePaepe
	A. Claims Appeals Redline	90-92	
12:15	16. Changes to the Firefighter Eligibility Criteria Memo	93	Joe DePaepe
12:20	17. Financial Audit Governance Letter	94	Joe DePaepe
	A. Preliminary Governance Letter	95-97	
12:25	18. Other Business		All
12:30	19. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

Tuesday, August 25, 2020 from 11:00 a.m. to 1:00 p.m.

Location TBD



Colorado Firefighter Heart and Cancer Benefits Trust
Wednesday, June 17, 2020 at 9:00 a.m. MDT

Conference Call Dial-In Number: 1-866-692-3580
Participant Code: 130.561.3076

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
9:00	1. Types of Cancer Covered by CFHC Trust Memo	1	Joe DePaepe
	A. Cancers with Causal Relationship to Firefighting Display	2	
9:05	2. Dr. Allems and Dr. Weaver Bios and Report Considerations	3	Joe DePaepe
	A. Dr. Allems Biography	4-5	
	B. Dr. Weaver Biography	6-17	
9:10	3. Review of Breast Cancer Findings Memo	18	Joe DePaepe
	A. Expert Commentary	19-51	
9:55	4. Review of Thyroid Cancer Findings Memo	52-53	Joe DePaepe
	A. Expert Commentary	54-84	
10:40	5. Conclusions of Breast Cancer Findings Memo	85	Joe DePaepe
10:45	6. Conclusions of Thyroid Cancer Findings Memo	86	Joe DePaepe
10:50	7. Thyroid Cancer Preliminary Pricing Analysis Memo	87-88	Joe DePaepe
	A. Exhibit I - Rate of New Cancers for Colorado	89	
	B. Exhibit II - Thyroid Cancer 2009-2015 Study	90	
	C. Exhibit III - Program Firefighter Cancer Incident Rates	91-92	
	D. Exhibit IV - Thyroid Cancer Preliminary Pricing Analysis	93	
11:10	8. Breast Cancer Preliminary Pricing Analysis Memo	94-95	Joe DePaepe
	A. Exhibit V - Female Breast Cancer Stage Dist. By Race	96	
	B. Exhibit VI - Breast Cancer Preliminary Pricing Analysis	97	
11:25	10. Other Business		All
11:30	11. Adjourn		



Colorado Firefighter Heart and Cancer Benefits Trust
August 25, 2020 - 11:00 a.m. to 1:00 p.m.
Via WebEx

Conference Call Dial-In Number: 866-692-3580
Participant Code: 130 936 4922

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes		Don Lombardi
	A. Trust Meeting Minutes from May 13, 2020	1-6	
	B. Trust Special Meeting Minutes from June 17, 2020	7-14	
11:03	2. Trust Actuary Report as of June 30, 2020 Memo	15	Joe DePaepe
	A. Heart Program Actuary Report	16-30	Ed Johnson
	B. Cancer Program Actuary Report	31-45	
11:35	3. 2019-2020 Draft Financial Audit Report Memo	46	Joe DePaepe
	A. Draft Financial Audit Report	47-66	Allison Slife
	B. Governance Letter to Trustees	67-69	
	C. Management Representation Letter	70-72	
11:50	4. April through July Monthly Check Registers Memo	73	Joe DePaepe
	A. April through July Check Registers	74	
11:51	5. Trust Membership Update Memo	75	Joe DePaepe
	A. Heart Award Program Membership List	76-77	
	B. Cancer Award Program Membership List	78-79	
11:55	6. Claims Review as of August 17, 2020 Memo	80	Joe DePaepe
	A. Claim Report as of August 17, 2020	81-86	
12:00	7. 2020 Annual Membership Meeting Memo	87	Joe DePaepe
	A. 2020 Trust Membership Meeting Packet	88-96	
12:10	8. Reappointment/Nomination of Trust Committee Member Memo	97	Joe DePaepe
	9. Optional Voluntary Cancer Coverage Discussion Memo	98	Joe DePaepe
	A. Article from International Journal of Cancer on Firefighters	99-106	
12:14	10. Update on Adding Breast Cancer Coverage	107	Joe DePaepe
	A. Breast Cancer Preliminary Pricing Analysis	108-109	
12:20	11. Update on Adding Thyroid Cancer Coverage	110	Joe DePaepe
	A. Thyroid Cancer Preliminary Pricing Analysis	111-112	
	12. Addition of Endocrine System to the Trust Memo	113-114	Joe DePaepe
	A. Endocrine System Anatomical Display	115	
	B. Pricing Display and Corresponding Types of Cancer	116	
12:35	13. Thyroid & Breast Cancer Incident Rate by Gender Memo	117-118	Joe DePaepe
	A. Thyroid and Breast Cancer Incident Rate Displays	119-120	
	14. Formation of CFHC Trust Investment Policy	121	Joe DePaepe
12:50	15. Other Business		All
12:55	16. Adjourn		

Complete and turn in the attached Expense Voucher Form

Note:

Please plan to attend the virtual CFHC Trust Annual Membership Meeting in October.
Date/Time TBD due to overlap with the virtual Fire Chiefs' Conference.

Next Trust Meeting is November 17, 2020, 11:00 a.m. - Held via WebEx



**Colorado Firefighter Heart and Cancer Benefits Trust
November 17, 2020 - 11:00 A.M. to 12:30 P.M.**

Via WebEx

**Conference Call Dial-In Number: 1-866-692-3580
Participant Code: 130.399.5437**

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes from August Meeting	1-5	Don Lombardi
11:02	2. September Interim Financial Statement & Monthly Check Registers Memo	6	Joseph DePaepe
	A. September 2020 Interim Financial Statement	7-14	
	B. August and September Check Registers	15	
11:07	3. Trust New and Lost Membership Update Memo	16	Joseph DePaepe
11:10	4. Open Claims Review as of October 27, 2020	17	Joseph DePaepe
	A. Open Claims Report as of October 27, 2020	18-20	
11:15	5. Firefighter Heart Fitness Grant Program Allocation Memo	21	Joseph DePaepe
	A. Grant Allocation and Deferred Forfeitures Display	22-23	
11:20	6. Top Prospects for Trust Memo	24	Joseph DePaepe
	A. Top Prospect List As of October 2020	25-28	
11:25	7. Establish 2021 Trust Meeting Dates Memo	29	Joseph DePaepe
11:30	8. Sixth Annual Membership Meeting Recap Memo	30	Joseph DePaepe
11:35	9. Redefine "Stress" in the Trust's Cardiac Coverage Memo	31	Joseph DePaepe
	A. National Institutes of Health Article	32-33	
	B. Cleveland Clinic Article	34-36	
	C. CBS Moneywatch Article	37-40	
11:40	10. Breast Cancer Coverage Schedule of Benefits Memo	41	Joseph DePaepe
	A. Proposed Breast Cancer Schedule of Benefits	42	
11:50	11. Coverage Form Changes Memo	43	Joseph DePaepe
	A. Redline Heart Coverage Plan	44-55	
	B. Redline Cancer Coverage Plan	56-67	
12:00	12. Sedgwick Claims Administration Service Agreement Memo	68	Joseph DePaepe
	A. Sedgwick Service Agreement	69-82	
12:10	13. Investment Policy Draft Memo	83	Joseph DePaepe
	A. Investment Policy Draft	84-90	
12:25	14. Other Business		All
12:30	15. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

TBD 2021 from 11:00 a.m. to 1:00 p.m.

Via WebEx until further notice